

Planning & Development Services

March 2010
1901 S. Alamo
San Antonio TX 78204
(210) 207-1111
www.sanantonio.gov/dsd

2010 Census

In Mid March, the United States Census Bureau will mail more than 600,000 Census forms to households across San Antonio and Bexar County. To ensure valuable community services and a better quality of life for our community in the upcoming 10 years, the City of San Antonio and Bexar County want to ensure that everyone living in our area is counted.

Your participation in the 2010 Census will ensure that a portion of the \$400 billion in federal funding will go directly to local community programs, healthcare, schools and infrastructure. In addition, an accurate count of the population assures political representation at all levels of government.

Expect the Census questionnaire to arrive in your mail box in the week of March 15, 2010. With only 10 questions, it's the shortest questionnaire in history and only takes about 10 minutes to complete.

Fill it out! It's in your hands San Antonio! For more information, visit www.sanantonio.gov/census.

WHAT CAN 10 QUESTIONS DO FOR YOUR COMMUNITY?

Increase funding by \$13,500 per person over the next 10 years which provides financial support for:

- Schools
- Lunch programs
- Special education programs
- Educational grants
- Emergency services
- Police
- Fire
- Emergency medical services (EMS)
- Hospitals
- Non-profit organizations
- Businesses



WHAT CAN YOU DO FOR YOUR COMMUNITY? BE COUNTED!

Town Hall Meeting

The Planning and Development Services Department invites you to attend a Town Hall Meeting. The Town Hall Meeting will be held on April 8, 2010 from 1:00 to 4:00 PM in the Board Room located on the 1st floor of our Cliff Morton Business and Development Services Building located at 1901 S. Alamo St. Stop by and enjoy some refreshments and learn more about what is happening in your industry.

We have invited Electrical Occupations and Code Specialist, Jerry Daniel, along with Electrical Program Specialist, Larry Reichle, with the Compliance Division of the Texas Department of Licensing and Regulation (TDLR). They will share all that is happening at the State level involving electrical licenses and proposed administrative rules and regulations and will answer questions and concerns.

The meeting will serve to accomplish the following:

1. putting some faces to names;
2. finding out about electrical safety issues/concerns that may be specific to our area;
3. establishing working partnerships with local jurisdiction and TDLR staff;
4. answering any "hot topic" questions regarding state or local electrical requirements;
5. providing additional education on the law and rules and
6. learning about TDLR enforcement efforts.

For more information please contact Lauren Williams at (210) 207-0158 or lauren.williams@sanantonio.gov.



New Information Bulletins/Code Interpretations

The department recently posted new Information Bulletins/Code Interpretations to its website at www.sanantonio.gov/dsd:

IB 524—Plat Notification — the purpose of this Information Bulletin is to end the department's notification of plat expiration by certified mail effective immediately. Email notification will continue until April of 2010. The IB provides some suggestions for developing tracking of plat expiration.

IB 525—Remaining Portions Under Five Acres — the purpose of this Information Bulletin is to describe and clarify the requirement for land subdivision into properties five acres or smaller. The IB includes the appropriate section from the Texas Local Government Code, Sec 212.004.

IB 172—Residential Foundation Repair Permits — the purpose of this Information Bulletin is to describe and clarify the requirements for residential foundation repair and/or replacement permits. A permit may only be obtained by the homeowner or a registered residential homebuilder because the foundation is considered part of the structure.

CI 2010-006—Residual Pressure Requirements for Fire Flow — the purpose of this Code Interpretation is to clarify the minimum residual pressure required for fire flow buildings.

City Council Action Items

Upcoming City Council Meetings

March 18 - Agreement for Services in Lieu of Annexation: Espada



New License Process

Needing to Renew your license? Submit your bond or insurance? Pay a registration fee?

Visit Planning & Development Services for our new

“Express License Day”

On Tuesday's & Thursday's
Between 8:30am to 11:30am

and then from
2:30pm to 4:30pm

No waiting in long lines.

Fast & friendly service

(Express line is for License issues only)



If you have any questions or want additional information, please e-mail us at DSDLicense@sanantonio.gov or call (210)207-0141.



Staff Certification

Congratulations to the following staff members for certification achievement:

- Greg Lehman, ICC Residential Mechanical Inspector



Lunch & Learn



Planning and Development Services offers Lunch and Learn training sessions taught by experts in their respective fields. Our Lunch and Learn sessions are free and you now need a reservation to attend. Each session begins at 11:00 AM and lasts about an hour and a half. Please bring your lunch and join us!

March 19th - Special Inspections 09 Update

Our monthly Lunch and Learn schedule as well as registration for the events can be found on our website at <http://www.sanantonio.gov/dsd/lunchlearn.asp>. Please email Jim Flood at james.flood@sanantonio.gov if you would like to suggest a topic for future Lunch & Learn programs.



Reminder - Oak Tree Ordinance and Tree License



Citizens reminded about Oak tree ordinance and tree license requirement

The City of San Antonio would like to remind residents about the requirements of the City Oak Wilt ordinance and Tree Maintenance License requirements inside city limits.

All wounds to the trunk, limbs and root system of oak trees in the city that expose sapwood shall be painted within thirty (30) minutes of the wound with an asphaltic or latex-base paint. Pruning cuts and damage to tree roots are the most common wounds to trees.

A Tree Maintenance License is required for any person or firm that engages in the business or occupation of pruning, treating, or removing trees for profit within city limits. A Tree Maintenance License is a three-year license that requires the license holder to obtain a minimum of four hours of continuing education credits. You should ask the contractor for proof of their Tree Maintenance License.

For added protection, ask the contractor for proof of liability insurance.

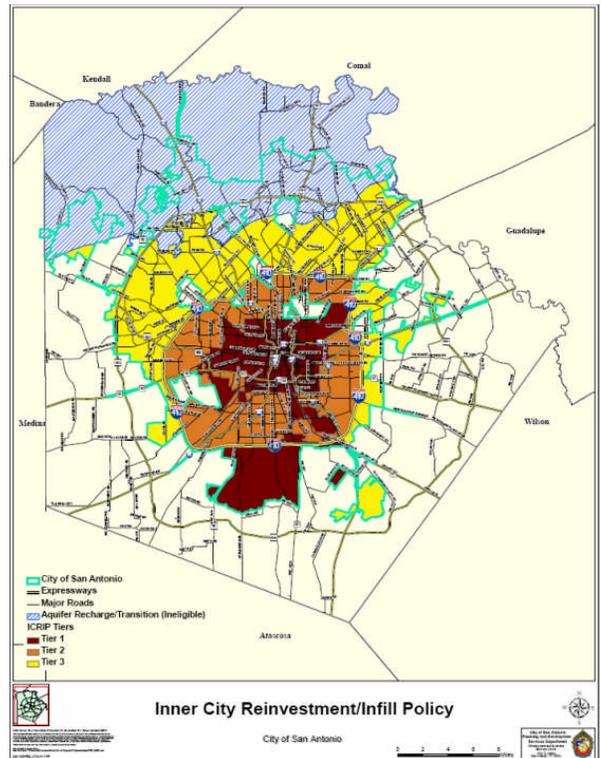
For more information, call the City's Planning and Development Services Department at 210-207-1111, option 0.

Inner City Reinvestment/Infill Policy

City Council recently passed the Inner City Reinvestment/Infill Policy (ICR/IP) which authorized fee waivers related to projects inside the ICR/IP Target Area. The GIS department has provided maps related to this project. A list of fees that we are authorized to waive is posted to the department's website. Fees we will not be waiving include licenses/registration, re-inspections, special services, and fees collected for other non-city entities.

We will not waive fee for non-qualifying projects. Non-qualifying projects are:

- Retail stores, retail centers or retail businesses that competitively provide goods or services to consumers (as defined in the City and County Tax Abatement Guidelines), unless projects are located in a Reinvestment Plan Area (RPA). RPAs are selected by the Community Development Advisory Committee as elements of the Strategic Plan for Community Development.
- Hotels and Motels
- Market-rate single-family or two-family dwellings, unless projects are located in an RPA. Affordable housing remains a qualifying project throughout the ICR/IP Target Area.
- Entertainment facilities, specifically theme park and destination resorts.



The department's point of contact for this program is Richard L. Milk - 207-5495. The application to apply for fee waiver of PSDS services fees is posted to our website at

http://epay.sanantonio.gov/dsddocumentcentral/upload/App_ICR_InfillPolicy.pdf

NOTE: The Department will be reimbursed by the General Fund for all fee waivers



FY 2010 Performance Measures

January Performance Data:

Activity	Performance
Major Plats Technical Review (Goal: 35 Calendar Days)	40 Calendar Days (PDSO only)
Residential Plans Review (Goal: 3 Working Days)	4 Working Days
Complex Commercial Plan Review (Goal: 18 Calendar Days)	14 Calendar Days
Inspections Performed as Scheduled (Goal: 95%)	96% as Scheduled
Call Center Telephone Abandonment Rate (Goal: 5%)	4% Abandoned
Customer Service Survey Score (Scale 1-5 points—5 the highest)	4.79

Flash Flood Awareness Week

This month, the City joins the rest of the country in recognizing National Flood Awareness Week, March 15 through March 19. Flooding is a coast to coast threat throughout usually experiences dry conditions, it also has a floods are considered the number one weather-related San Antonio residents be aware of the effects occur. Monitoring the weather, moving to higher ground and keeping contact information for family members is important. Last year, the Office of San Antonio Flood Emergency System (SAFE) to help of flooding and emergency preparedness. In fact, the SAFE System as a best practice among the Weather Service. To learn more about how to keep your family and property safe from a flood, visit www.safloodsafe.com.



the year and although it seems that San Antonio long history of deadly flooding. Because flash related cause of death in Texas, it is imperative of major floods and be prepared if one should ground and keeping contact information for family members is important. Last year, the Office of San Antonio Flood Emergency System (SAFE) to help of flooding and emergency preparedness. In fact, the SAFE System as a best practice among the Weather Service. To learn more about how to keep your family and property safe from a flood, visit www.safloodsafe.com.

Dynamic Portal Has a New Home

Upgrades on the Dynamic Portal has been completed. The new address is https://permits.sanantonio.gov/DP1/Metroplex/SanAntonio/login/wiz_login.asp. Please replace any bookmarks you may have to the old address. Users will be automatically redirected to the new address until April 30th. After April 30th, the old address will no longer function. Due to the additional security on the new portal, you may see a popup when using Internet Explorer to access the portal. There is more information on how to correct this on our website: <http://www.sanantonio.gov/dsd/pdf/NewPortalInstructions.pdf>

Monthly Permit Summary

