City of San Antonio
Development Services Department
1901 S. Alamo
San Antonio, TX 78204

TREE PERMIT APPLICATION

(Protected Trees to be Removed)

MAJOR/MINOR:_____

(Office Use Only)

Inspector's initials:_____ Date:_____ ☐ Pass ☐ Fail Comments:_____
Reviewer's initials:_____ Date:_____ ☐ Approved ☐ Denied Comments:_____
RD Review initials:_____ Date:_____ ☐ Approved ☐ Denied Comments:_____

A/P#:

PLAT#:

Applicant Information

Applicant Name: _____ Company Name:_____
Phone #:_____ Fax#:_____ Email:_____
Address:_____ City:_____ State:____ Zip:_____

Owner's information (if different than applicant)

Name:_____ Phone:_____ Fax:_____
Address:_____ City:_____ State:____ Zip:_____

Project Information

Project Name:_____ Unit:_____ Plat:_____
Project Address/Location:_____ Outside City Limits:__Yes __No
Project Type: ☐ Residential #_____lots ☐ Non-Residential #_____acres Public Funds:__Yes __No
Class of Work: ☐ Tree Removal ☐ Site Work ☐ Platting ☐ New Structure ☐ Addition(≥2500 ft²)
Parcel Key: (https://gis.sanantonio.gov/PDS/onestop/index.html)_____ (**Parcel Key must be included)**

Type of Application and Review

Please note: Applicant shall provide habitat compliance form as defined in section 35-B133 of the UDC for properties with 2.0 or more acres.

If a Tree Permit associated with a rights determination review or a tree preservation plan was previously approved, provide **A/P#**_____ and no selection of 1 or 2 is required below.

Please mark the appropriate box for review (ONLY MARK ONE BOX):

☐ **1. Site has Rights Determination (RD aka Vested Rights)/Consent Agreement (CA) Validation:**
RD/CA #:_____,
(Staff will confirm exemption from the Tree Preservation Ordinance, but a Rights Determination number and aerial photo of project area is required. Applicable R.D. validation review fees apply for residential building tree permit of $35.00 per lot and $250.00 for commercial and site work permits. Please note that effective date of rights will determine other applicable fees and may require additional information to be submitted for the final tree review) (requires submittal of site plan for review)

☐ **2. Site has Protected, Significant, Heritage or Historic Trees that will be removed (requires additional site plan and tree inventory submitted)**. Tree Preservation Plan must be Tree Survey Method (35-B123) or Tree Stand Delineation Method with a Heritage Tree Survey (35-B125).

Forms and additional information can be found at:

http://www.sanantonio.gov/DSD/Constructing/Tree.aspx