

Request to Link Child Permits to Parent

Development Services' land development software, "Hansen," will automatically issue your certificate of occupancy or utility releases if all of the inspections on the child permit are approved and the child permits are linked to the building permit.

If the child permits and the building permit are not linked, please complete this form and Development Services' call center will link the permits for you free of charge.

If you would like Development Services to perform the research for you and link the child permits to the parent permit, the fee is \$5/permit for residential and \$10/permit for commercial.

Note: You will not be charged this fee if you complete this Request and submit it to the department.

Parent Permit

Parent AP Number	
Project Address	
Building No.	
Suite No.	

Child Permits That Require Linking

Building	AP No.	
Building	AP No	
Building	AP No	
Building	AP No	
HVAC	AP No	
HVAC	AP No	
HVAC	AP No	
Plumbing	AP No	
Plumbing - Gas	AP No	
Plumbing - Gas	AP No	
Plumbing – Sewer	AP No	
Plumbing – Sewer	AP No	
Electrical	AP No	
Electrical	AP No	
Electrical	AP No	
Electrical – TOPS	AP No	
Electrical – TML	AP No	
L/S	AP No	
Traffic	AP No	
Tree	AP No	
Irrigation	AP No	
Site Work	AP No	
Misc Review	AP No	
Misc No Review	AP No	
Fire System	AP No	
Fire System	AP No	
Health	AP No	
Health	AP No	

You can deliver this form to the Call Center by:

E-mail callcenter@sanantonio.gov

Fax – (210) 207-6378

Hand-delivery – 1901 S. Alamo, San Antonio, Texas 78204

Mail: P.O. Box 839966, San Antonio, Texas 78283-3966

Use additional forms as needed by your project.