



Absentee Property Owner Application

Property Information

*Physical Address: _____ **San Antonio, TX** *Zip Code: _____

*Legal Description (Find at www.bcad.org): _____

Owner(s) Information

*Owner 1:

*Name: _____ *Primary Phone: _____ *Type: _____

*Mailing Address: _____ *City, State, Zip: _____

*Email Address: _____

Note: A Post Office Box is NOT considered proof of residency in Bexar County.

Owner 2 (if applicable):

Name: _____ Primary Phone: _____ Type: _____

Mailing Address: _____ City, State, Zip: _____

Email Address: _____

Please attach **Additional Owner** information, as necessary, and indicate by checking this box:

Local Contact Information

*Local Contact:

*Name: _____ *Primary Phone: _____ ☐ *Type: _____

*Mailing Address: _____ *City, State, Zip: _____

*Email Address: _____

Business Name: _____

Business Address: _____ City, State, Zip: _____

Affidavit (requires notarization)

I, _____ (agent/owner), certify that I am aware of San Antonio City Code **Chapter 6 Article III: Absentee Property Owner Registration**, and agree to adhere to the requirements including all fees, notices of change of ownership or contact information, and renewal requirements.

STATE OF _____)

_____)

COUNTY OF _____)

Signature _____

Before me, the undersigned authority, on this day personally appeared _____, known to be the person whose name is signed to the foregoing affidavit and sworn by me, states under oath that all of the facts herein set forth are true and correct.

Sworn to me, this _____ day of _____, 20____.

Notary Public in and for the State of _____