



Tenant Indoor Notification Template

24-hour contact person and phone number:

- _____
- _____

Evacuation Routes:

- All exits are located at _____
- In the event of flooding please take _____

Fire Extinguishers:

- Fire extinguishers are located in the _____

Emergency numbers:

- 911- Emergency
- 311- City Code issues
- _____
- _____

Maximum number of occupants.

- Only two occupants are allowed per sleeping area.
- Maximum occupancy of this rental unit is _____ (2 x number of sleeping areas)

Location of required off-street parking, other available parking and prohibition of parking on landscaped areas.

- Parking is only permitted in the driveway and is not allowed on or in the front yard.
- Failure to conform to the occupancy and parking requirements is a violation of the City Code and occupant or guest can be cited.

Quiet hours and noise restrictions as defined per Chapter 21, Article III of the Code of Ordinances:

- Quiet hours shall be between the hours of 11pm and 8am on weekdays, and 11pm and 11am on weekends.
- During these hours, tenants may not play loud music, operate heavy machinery, or make any loud noises which may disturb their neighbors.
- Parties or special events are not allowed at any time.

Restrictions of outdoor facilities:

- No overnight sleeping outdoors or outdoor sleeping spaces for rent.

- Guests may not play loud music, operate heavy machinery, or make any loud noises which may disturb neighbors at any time while outdoors.
- Adequate protections for hot tubs and pool areas

Property cleanliness requirements:

- Leashes are required for any pet taken off property and pet waste must be cleaned up immediately —*City Code, Ch. 5 Sec. 5-19 Leash and pooper scooper required*

- _____

- _____

Trash pick-up requirements, including location of trash cans:

- Garbage pick-up is on _____
- Recycling pick-up is on _____
- Household trash and recycling should be tied up securely in bags and placed in the associated City of San Antonio collection carts.
- Do not throw garbage out the windows into the yard. The yard is to be kept clear of garbage and debris at all times.
- Primary guests are responsible for the behavior of any invited guests. A violation by an invited guest will be treated as a violation by the primary guest as listed in the agreement.

Short Term Rental permit, Health Department permit, and/or any other required permits, if applicable: _____

Hotel Occupancy Tax registration: _____