



DEVELOPMENT SERVICES

Manufactured Home Installation Permit Application

In Established Park

To apply online please visit our [BuildSA Portal](#)

Name of Manufactured Home Park: _____

Address of Park: _____ San Antonio, Texas _____

Lot #: _____

Applicant Name: _____ Phone: _____

Address: _____

Email: _____

Applicant Title (Check one): ☐ Tenant ☐ Park Manager ☐ Park Owner

If Applicant is Tenant, please also provide at least one of the two contact types below in addition to a letter from the manufactured home park stating the agreement to install the home on the specified lot. If Applicant is Park Manager or Park Owner, additional contact information is not needed.

Park Manager Name: _____ Phone: _____

Address: _____

Email: _____

Park Owner Name: _____ Phone: _____

Address: _____

Email: _____

This approved application will result in a manufactured home installation permit for installation in an established manufactured home park. As part of this permit, the home will require a foundation and final inspection before utility release. *Foundation inspection must be conducted by a licensed engineer and a stamped foundation letter is required to pass the required foundation inspection.*

Separate trade permits are required for manufactured home installation. All listed permits must be obtained by a licensed trade contractor.

Please indicate below which permits will be taken out to complete the manufactured home installation.

- ☐ Electrical
- ☐ Mechanical (HVAC) (if applicable)
- ☐ Plumbing
- ☐ Gas (if applicable)
- ☐ Sewer

Inspections for each trade permit are required prior to utility release to homeowner.

I hereby certify that the above information is true and correct and that I will comply with all applicable requirements of the Unified Development Code.

Applicant Signature: _____ Date: _____