



DEVELOPMENT SERVICES

Rights Determination/Consent Agreement Completeness Review

Note: All Applications must comply with the Unified Development Code (UDC), §35-B128 Vested Rights Determination for the City of San Antonio.

Note: An additional 8% surcharge is applied to all applications

An Application for a Rights Determination shall contain at least the following information:

1. Appropriate filing fee:
 - \$230.00 homestead property (1 lot up to 3 acres)
 - \$1,150.00 single family residential (greater than 1 lot or 3 acres)
 - \$1,150.00 commercial
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2. Completed application form and 2 sets of all documentation:
 - Name and address of Applicant;
 - Project description and name of subdivision or development, if applicable;
 - A legal description of the property (if applicable);
 - Description of current use;
 - Project description including total land area, impervious cover, number of dwelling units by type, non-residential square footage; and phases of the development;
 - Complete permit history and expenditures or obligations incurred in reliance on such permits. Include verified or certified copies of all development permits, contracts, appraisals, reports, correspondence, letters, or other documents or materials upon which the Applicant's claim for vested rights or equitable estoppel is based;
 - Date for claim of rights based on permit history;
 - Description of construction or related actions that have taken place on the property since the date for which rights are claimed;
 - A Sworn Statement, in a form prescribed by the City, and signed by the Applicant; and

In addition to the required processing as set forth above in Part 2, an Application for Consent Agreement Approval shall include, but shall not be limited to the following:

- \$575.00 filing fee.
- A timing and phasing plan for the proposed development;
- A plan for the provision of public facilities and services to the proposed development, by phase;
- The conditions under which the proposed development will be authorized to proceed; and
- The conditions under which approvals or permits will lapse or may be revoked.

A document shall be considered "verified" or "certified", whether an original or a copy, if it is signed by the official with decision making authority for the permit application.

☐ **Accepted**

☐ **Rejected**

Completeness Review By: _____ **Date:** _____