



# DEVELOPMENT SERVICES

## Texas Electrical/Sign Contractor Registration Application

This application is used to register a Master Electrical Contractor or Master Sign Contractor license issued by the Texas Department of License & Regulation (TDLR). To apply online please visit our online [portal](#).

New Registration     Renewal

### Contact Information:

License Holder's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Email: \_\_\_\_\_

Company Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Company Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Company Email: \_\_\_\_\_

Electrical License Type:     Master Electrical Contractor     Master Sign Contractor

Master Electrical License #: \_\_\_\_\_

Company License #: \_\_\_\_\_

### Type of Work (Select all that apply):

Residential General Electrical     Commercial General Electrical     Photovoltaics     Pools

### Registration Details:

- There will be a processing fee for in-person registration of this state issued license.
- All license expiration dates and company associations will be verified at the TDLR website.

### Insurance Requirements:

Registered state licensed Master Electrical Contractors or Master Sign Contractors must continuously maintain on file with the building official a certificate of general liability insurance addressed to the city showing the above referenced persons carrying the following types and amounts of insurance:

- Be at least \$600,000 (aggregate) for total amount the policy will pay for property damage and bodily injury coverage
- Be at least \$300,000 (aggregate) for products and completed operations
- The certificate of insurance must list The City of San Antonio as the certificate holder in the following format:
  - **The City of San Antonio, 1901 S Alamo St., San Antonio, TX 78204**

Fore more information on Texas Master Electrician and Master Contractor registrations and requirements, please visit [Ch. 10 Sec, 10-113](#) of the City Code of Ordinances and then [TDLR website](#).

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Submission Checklist:

Completed Application	Certificate of Insurance	Credentials Verified at TDLR Website	Government Issued Photo ID
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Date Received: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

DSD Representative: \_\_\_\_\_